

ROLLING MEADOWS LIBRARY BOARD
EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES
January 24, 2022

Present: Jean Threadgill, Marsha Kremer, Sylvia Vange, Lucia Khipple, Steve Rossi, Mary Sebela, Julie Tang, Kristin Troy, and Peg Webb, (6:15 p.m.)

Absent: Jess Arroyo

I. Call to Order

Chairperson Threadgill called the meeting to order at 6:05 P.M.

II. Approval of Minutes

Mary Sebela moved that the minutes be approved following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Floor Open to the Public

No one from the public was in attendance.

IV. Unfinished Business

There was no unfinished business to discuss.

V. New Business

A. Evaluate Application Numbers

A small number of applications have been received to date. The committee discussed if we need to look at our process for any changes. It was decided to wait, as we believe more applications will be received, as the due date gets closer.

B. Discuss Application Evaluation Process

Once the applications have been narrowed down the committee members will evaluate each using the evaluation forms to determine a potential consensus of applicants for interviewing.

C. Review Interview Process

Applicants that are chosen will be sent a list of questions to answer. They will also be asked if they would like to be interviewed in person, or via zoom.

D. Schedule next meeting

The next meeting date has been scheduled for February 21, 2022, at 6 P.M.

VI. Other items not on the agenda

A question was raised that another Librarian should be represented on the committee. After some discussion, it was decided to add one more member to the committee.

VII. Adjournment

Sylvia Vange moved that the meeting be adjourned at 7:00 P.M. The motion was unanimously approved and the meeting was adjourned.

Approved _____ **Date** _____