

**ROLLING MEADOWS LIBRARY BOARD  
FINANCE COMMITTEE MINUTES  
6:30 P.M. – TUESDAY – NOVEMBER 1, 2022**

**I. Call to Order**

Peg Webb called to order the Finance Committee Meeting at 6:30 P.M. in the Administration Office.

Present: Peg Webb, Chairperson; Mary Erturk Board Member; Mary Constance Back, Readers Services Director; Lucia Khipple, Youth Services Director and Kevin Medows. Executive Director.

Absent: Jess Arroyo Board Member, Jennifer Collette Reference Services Director

**II. Review and Comparison of This Month's Checks to the Check Register**

Ms. Webb and Ms. Erturk reviewed selected invoices, compared all checks to the Check Register, and Ms. Webb signed the approved checks.

**III. Approval of Minutes from the Last Finance Committee meeting**

Ms. Erturk moved that the minutes from the last meeting be approved. The motion was unanimously approved on a voice vote.

**IV. Meeting Open to the Public for Twenty Minutes**

The meeting was open to the public for twenty minutes. No one from the public addressed the Board.

**V. Unfinished Business**

There was no unfinished business.

**VI. New Business**

**A. Review 13-Month Combined Non-Capital Fund Balance (Target vs. Actual)**

The Committee reviewed current non-capital fund balances.

**B. Review of Budget vs. Actual and Expenses By Account**

The Committee reviewed both reports.

**C. Review and Approval of Current Income & Expenses**

Ms. Erturk moved that expenses for October 2022, in the amount of \$303,867.74 as presented in Attachment A – 11/01/2022 be approved for submission to the Library Board. Staff answered questions regarding this month's invoices, and the motion was unanimously approved on a voice vote.

**D. Other New Business**

There was no other new business.

**VII. Adjournment**

Ms. Erturk moved that the meeting be adjourned. On a voice vote, the motion was unanimously approved and the meeting adjourned at 6:45 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_

Peg Webb, Chair, Finance Committee  
Rolling Meadows Library Board