ROLLING MEADOWS LIBRARY
PERSONNEL COMMITTEE MINUTES
WEDNESDAY, July 21, 2021

I.   Call To Order
Ms. Semple called the meeting to order at 10:00 am.

Present: Chair Person Eunice Semple, Board Member Suzanne Horn, Board Member Sylvia Vange, Director Dave Ruff, Assistant Director Lucia Khipple, Technical Services Director Steve Rossi, Reference Director Jennifer Collette, Readers Advisory Director Mary Constance Back, and Administrative Services Coordinator Kristin Troy.

II.   Approval Of Minutes From Last Personnel Committee Meeting

Ms. Vange moved that the secretary's minutes dated June 23, 2021, be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote, the motion was carried.

III.   Meeting Open To The Public For Twenty Minutes

No one from the public was in attendance.

IV.   Unfinished Business

V.   New Business:
A. Review 2022 Inflation Rate Projections
Mr. Ruff proposed averaging the May, June, and July inflation projections to calculate pay rate increases and stay 33.3% ahead of the projected 2022 Chicago-area CPI. Following the opportunity for discussion, the committee agreed to use these projections for the 2022 budget.

B. Review Employee Health Insurance Contribution Rates
The committee discussed Health Insurance Contribution Rates for 2022 and agreed to recommend that the Board approve employee contribution rates of 10% for HMO and 12% for PPO coverage.

C. Complete Employee Handbook Update For Presentation To The Board
The committee reviewed the proposed revisions made to the handbook at the last meeting. No other changes were recommended so the updated handbook will be presented to the board for approval at the August meeting.

D. Discuss Date For Next Meeting
It was determined that all business has been completed and another meeting is not required at this time.

VI.   Adjournment
Mr. Rossi motioned for adjournment of the meeting. The question was called and on a voice vote, the motion carried. The meeting adjourned at10:32 am.

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Eunice Semple, Chair   Date