

**ROLLING MEADOWS LIBRARY
PERSONNEL COMMITTEE MINUTES
10:00 A.M. – OCTOBER 27, 2023
LIBRARY BOARD ROOM**

Present: Phil Priest, Chairperson; Steve Rossi, Board Trustee; Sylvia Vange, Board Trustee; Jennifer Collette, Reference Services Director; Lucia Khipple, Interim Executive Director; and Kristin Troy, Administrative Services Coordinator.

Absent: Adrienne Rubinkowski, Board Trustee

I. Call to Order

Phil Priest called to order the Personnel Committee Meeting at 10:03 A.M. in the Library Board Room.

II. Approval of Minutes

Sylvia Vange moved and Phil Priest seconded that:

THE SECRETARY’S OPEN MINUTES DATED 1/18/2023 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

IV. New Business:

- A. Overview of Market Benchmarking Project by Ms. Khipple and Ms. Troy.
- B. The Committee discussed an implementation of a timeline to continue working with the project.

The Committee will meet again on Nov. 15 at 10:00 A.M.

V. Adjournment

Steve Rossi moved and Sylvia Vange seconded to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 10:28 A.M.

Approved _____ Date _____