

**ROLLING MEADOWS LIBRARY
BOARD OF TRUSTEES AGENDA
7:00 P.M. - WEDNESDAY, JUNE 12, 2024
LIBRARY BOARD ROOM**

- I. Call To Order & Introductions
- II. Approval of Minutes:
 - A. Approval of Open Minutes Dated 05/08/2024 Board Meeting
- III. Meeting Open To The Public For Twenty Minutes
- IV. Educational Presentation: Annual Audit Report - Paul Inserra, CPA - ATA Group
- V. Board President Report - Jean Threadgill, Board President
- VI. Executive Director's Report - Jack Bower, Executive Director
- VII. Friends Report - Jessica Van Swol, Special Services Director
- VIII. New Business:
 - A. Finance Committee Report - Peg Webb, Chair
 - B. **Decision:** Shall the Board approve the bills as presented in the Monthly Financial Reports - Attachment A - 06/12/2024?
 - C. Planning Committee Report - Jean Threadgill, Chair
 - D. Personnel Committee Report - Phil Priest, Chair
 - E. **Decision:** Shall the Board approve the Parental Leave Policy to the Employee Handbook as presented in Attachment B - 06/12/2024?
 - F. **Decision:** Shall the Board approve the Grievance Procedure Policy to the Employee Handbook as presented in Attachment C - 06/12/2024?
 - G. **Decision:** Shall the Board approve the updated Employee Handbook Table of Contents as presented in Attachment D - 06/12/2024?
 - H. **Decision:** Shall the Board approve to waive the eligibility requirement of working consecutively at the Library for 12 months to qualify for Parental Leave for the Library Director, Jack Bower?
 - I. Bylaws Committee Report - Marsha Kremer, Chair
 - J. Heritage Committee Report - Adrienne Rubinkowski, Chair

K. Development Committee Report - Marsha Kremer, Chair

1. Board Officer Nominations

L. City of Rolling Meadows Ex-Officio Director Report - Stefanie Boucher,
Aldersperson/Ex-Officio Director

M. Other New Business

1. **Decision:** Shall the Board approve the Resolution to commend Adrienne Rubinkowski for her service as a Rolling Meadows Library Trustee - Attachment E - 06/12/2024?
2. **Decision:** Shall the Board approve the Resolution to commend Margaret Webb for her service as a Rolling Meadows Library Trustee - Attachment F - 06/12/2024?

IX. Adjournment