

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
February 2, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were Hart, Konn, Kremer, Sanchez, Semple, Threadgill, and Wright.

Also present were David Ruff, Executive Director; Mary Sebel, Circulation Services Director; Sharon Montague, Special Services Director; Joyce Schweda, Technical Services Director; Patrick Graf, Information Technology Director; Roy Minnich, Director of Building Services; Ashley Schroeder, Special Services Library Associate; Jim Larsen, 7th Ward Alderman and City/Library Liaison; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent were Pauly and Webb.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED JANUARY 12, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Montague, Friends of the Library Liaison, said the election of officers will take place at the March meeting and the next Friends' Book Sale is scheduled March 18 – 21, 2010.

V.

Mr. Ruff stated that he and Ms. Gottschlich recently attended a seminar led by a member of the Illinois Attorney General's Office. Mr. Ruff presented an overview of the seminar packet regarding changes to the Freedom of Information Act and the Open Meetings Act.

VI.

President Wright updated the 2010 Educational Presentations and 2010 Board Calendar.

VII.

Mr. Ruff, Executive Director, asked Ms. Schroeder to describe a new project which will honor Library volunteers using an online and in-house presentation format. Mr. Ruff reviewed 2009 statistics and said that the 2009 Questions Asked number was over 50,000 and the number of 2009 Internet Sessions was 62,000 plus. Mr. Ruff also noted the date for the Library's 50th Anniversary celebration on February 28, 2010.

VIII.

In the absence of Mrs. Pauly, NSLS Representative, Mr. Ruff reported that NSLS had just received a portion of the state funding that was due in the last quarter of 2009.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED JANUARY 29, 2010 IN THE AMOUNT OF \$362,644.78 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, said a meeting was held on January 20, 2010 to discuss the Youth Services Renovation. Mrs. Threadgill reviewed a planning schedule included in the blue folders.
- D. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held but one is scheduled on March 18, 2010.
- E. Mrs. Semple moved that:

THE BOARD APPROVE THE ISSUANCE OF NON-RESIDENT LIBRARY CARDS FOR THE NEXT TWELVE MONTHS AS PER 75 ILCS 5/4-7 AS PRESENTED IN ATTACHMENT C – 02/02/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

F. Mrs. Semple moved that:

THE BOARD APPROVE PARTICIPATION IN THE NORTH SUBURBAN LIBRARY SYSTEM'S RECIPROCAL BORROWING PROGRAM AS PRESENTED IN ATTACHMENT D – 02/02/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

G. Mrs. Threadgill moved that:

THE BOARD APPROVE THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FY2009-2010 FOR SUBMISSION TO THE ILLINOIS STATE LIBRARY AS CONTAINED IN ATTACHMENT E – 02/02/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

H. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

I. In the absence of Mrs. Pauly, Development Committee Chair, no report was presented.

J. Mrs. Threadgill moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR'S COMPENSATION AS PRESENTED IN CLOSED ATTACHMENT F – 02/02/10.

Following a 5 minute recess, the Board entered into Closed Executive Session at 9:00 P.M.

The Board returned to open session at 9:08 P.M.

K. Mrs. Semple moved that:

THE BOARD APPROVE A 2.23% SALARY INCREASE FOR EXECUTIVE DIRECTOR RUFF FOR THE YEAR 2010, RETROACTIVE TO 01/01/10.

Following the opportunity for discussion, the question was called and on a roll call vote the motion carried unanimously.

L. There was no Other New Business.

XI.

Mrs. Kremer moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 9:10 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____