

Departmental Reports February 2010

Exhibits

Art Gallery: Photography by Irene Oleksiuk

Main Floor Display Cases

2 cases: 50th Anniversary of the Rolling Meadows Library

Youth Display Case

Make Every Day Valentine's Day

Book Displays

Readers Services Displays

Books

Heart Warming Novels

Baby, It's Cold Outside

Dark Times in the Sunshine State: Florida Mysteries

Movies

Oscar Winning Movies

Music

That's Amore

Recently Released

Reference Services Display

Explore Art and Artists

Reference Services - Mini Displays

Match Making Advice

Books for Animal Lovers

Child Book Displays

Make Every Day Valentine's Day

Favorite Books of the Summer Reading Volunteers

Building Services

February 2010

Submitted by: Roy Minnich, Director Building Services

- We replaced several lights inside and outside the building and a few ballasts.
- We have kept the walks free of ice and snow.
- We have been working on converting the little used YS computer rooms to office space. So far we have removed two walls to open up the space. Also we have made a passageway in a third wall to connect the new office space to the workroom. We had to remove electrical service in all of the walls that were altered.
- FMG cleaned the carpets on the lower and middle level.
- Long Elevator provided service and inspection for the dumbwaiter and passenger elevator.
- Service Master provided daily janitorial services and rewaxed the resilient tile flooring.

Information Technology

February 2010

Submitted by: Patrick M. Graf, Director Information Technology

- 1) We are working on upgrading Special Services computers and monitors. One monitor has been installed for the shared computer that will be moved prior to the wall demolition.
- 2) Power for Youth Services public computers and print station has been resolved. YS public print station has been upgraded.

Readers Services

February 2010

Submitted by: Mary Constance Back, Director Readers Services

Books and Bagels

Lavinia by Ursula LeGuin

Led by Meghan Carney

Morning Book Break

Brave New World by Aldous Huxley

Led by Meghan Carney

Just Desserts: Evening Book Group

No Discussion this month

- Robin Schroeder hosted our first teen movie *17 Again* on Friday, February 12. There were 5 teens in attendance.
- Tax season is underway. We continue to provide tax forms to the public.
- Weeding of the fiction collection continued.
- Weeding of the DVD collection began.

Reference Services

February 2010

Submitted by: Jennifer Collette, Director Reference Services

No report submitted for February 2010

Special Services

February 2010

Submitted by: Sharon Montague, Director Special Services

We have been busy preparing for the 50th Anniversary celebration on February 28th as well as posters and fliers for our spring program slate.

Program Statistics:	243
E-bay Shopping Made Easy	8
Starting a Small Business	9
Tea and Conversation: <i>Volunteering</i>	1
Just for Teens Movie: <i>17 Again</i>	5
Arts Alive Concert: <i>The Four Bettys</i>	150
Crazy About Cakes	28
Monthly Movie – <i>Valkyrie</i>	
Tuesday Movie Matinee	15
Friday Night at the Movies	5
Write It Now	22

Volunteer Hours:	42.0
Donna Thompson	34.0
Annie LeFevre	1.5
Katherine Kinney	6.5

In-House Printing:	4,145
Duplicator	3,160
Phaser	985

Youth Services

February 2010

Submitted by: Lucia Khipple, Director Youth Services

The Challenge for Youth Services this month is to continue with business as usual while moving, cleaning, preparing and planning for our re-carpeting and repair project. We also are preparing for the upcoming library anniversary celebrations and closely following that, our ninth annual Dr. Seuss event. We sent out 28 teacher bags and 1 Stories to Go Box.

Youth Services cont'd

Programs in the Library		Programs Outside the Library		Total Programs Current Month
Drop in Craft	100	Pre-Schools	625	
We Can Build It!	22			
Puppy Dog Tales	53			
Storytime	165	.		
Cradle Will Rock	99			
After School Crafts	54			
Hora Del cuento	39			
Psyched for Seuss	12			
Valentine Creations	5			
Movie-“Cloudy with a...”	65			
TOTALS	614		625	1,239

Meetings

- Kathy Fredrickson attended the iREAD board meeting at the LaSalle Public Library and a LACONI YSS board meeting at the Joliet Public Library Black Road Branch.
- Julie Farris and Laura Garcia attended Lincoln Story League at the Des Plaines Public Library.