

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
DECEMBER 9, 2014

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Arroyo, Cavi, Erturk, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED NOVEMBER 4, 2014 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, stated that the Friends' Holiday Party was being held tonight in the Community Room. The next Book Sale will be held in March 2015. Ms. Montague noted that the Friends' meetings will return to a monthly schedule beginning with the February 2015 meeting.

V.

Ms. Khipple, Assistant Library Director and Youth Services Director, introduced Steve Rossi, Technical Services Director to begin the Educational Presentation: Processing Materials in the New Millennium: Technical Services in Tomorrow's Public Library. Mr. Rossi answered questions following his presentation.

VI.

President Wright did not present a Board President's Report but did review Attachment A, the remaining 2014 Board Educational Presentations.

VII.

Mr. Ruff was attending a City Budget Hearing. In his absence, Assistant Director Lucia Khipple noted that statistics will be reported at the January Board meeting.

VIII.

There was no Unfinished Business.

IX.

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review income and expenses.

B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED DECEMBER 5, 2014 IN THE AMOUNT OF \$310,552.05 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Webb moved that:

THE BOARD ENGAGE THE ACCOUNTING FIRM OF McCLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY'S ANNUAL AUDIT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

D. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled.

E. Ms. Kremer, Bylaws Committee Chair, stated that a meeting was held on November 21, 2014. The next scheduled meeting will be held on February 5, 2015 at 9:15 a.m. to discuss Collection Development.

F. The Collection Development Policy for video games was erroneous and will be presented with the correct wording at the January Board meeting.

- G. Ms. Semple, Personnel Committee Chair, stated that no meeting was held but one is scheduled on February 5, 2015 at 10:00 a.m.
- H. President Wright, Heritage Committee Chair, stated that no meeting was held and none is scheduled. The Volunteer Luncheon date has not been determined.
- I. Ms. Horn, Development Committee Chair, stated the no meeting was held and none is scheduled.
- J. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:36 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____