

**ROLLING MEADOWS LIBRARY BOARD
FINANCE COMMITTEE MINUTES
6:30 P.M. – WEDNESDAY, NOVEMBER 13, 2024
ADMINISTRATION OFFICE**

I. Call to Order

Treasurer Steve Rossi, called to order the Finance Committee Meeting at 6:30 P.M. in the Administration Office.

Committee Members Present: Treasurer Steve Rossi, Vice President Phil Priest, Trustee Mary Erturk, and Trustee Liesel Hughes

Absent: none

Also Present: Executive Director Jack Bower, and Information Technology Director Mike Mraz

II. Approval of Minutes from the last Finance Committee meeting

Vice President Priest moved and Trustee Hughes seconded that the minutes from the last meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. There was no public comment.

IV. Unfinished Business - none

V. New Business

A. Library Financial Documents 101 Discussion

Reviewed document and no alterations.

B. Review of Budget vs. Actual, Expenses By Account and Current Month Reports

The Committee reviewed all reports, and answered questions concerning the Roku billing and patron automation.

C. Review and Approval of Current Income & Expenses

Trustee Hughes moved and Vice President Priest seconded that expenses for October 2024 in the amount of \$396,311.60 as presented in Attachment A 11/13/2024 be approved for submission to the Library Board. The motion was unanimously approved on a voice vote.

D. Other New Business

There was no other new business.

VI. Adjournment

Treasurer Rossi moved to adjourn the meeting. Following the opportunity for discussion, the motion was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 6:48 P.M.

Approved _____ Date _____
Steve Rossi, Treasurer December 11, 2024
Rolling Meadows Library Board