

**ROLLING MEADOWS LIBRARY BOARD
HERITAGE COMMITTEE MINUTES
4:30 P.M. – WEDNESDAY, APRIL 17, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Trustee Rubinkowski called to order the Heritage Committee Meeting at 4:43 P.M. in the Library Board Room.

Committee Members Present: Trustees Adrienne Rubinkowski, Chairperson and Megan Gawlik.

Also Present: Steve Rossi, Trustee; Lucia Khipple, Interim Director/Youth Services Director; Mary Sebela, Circulation Services Director and Jessica Van Swol, Special Services Director

Absent: none

II. Approval of Minutes from the Last Committee meeting

Trustee Gawlik moved and Trustee Rubinkowski seconded that the minutes from the 3/27/2024 meeting be approved as amended. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public addressed the Board.

IV. Old Business

A. Legacy Project Status

Jessica Van Swol reported Special Services is ready for the presentation and discussed the agenda for the Volunteer Appreciation Luncheon on April 27, 2024.

B. Project Plans

Started sorting through historical files stored the in Board Room cabinets. Next step is a library-wide search for any additional historical items.

V. New Business

A. Historical Society Discussion

Trustee Gawlik presented the guidelines/items to be kept and discarded that was approved by the Board at the April 10, 2024 meeting, Attachment C – 04/10/2024. Trustee Rubinkowski reported that in her discussions with Bev Keagle, it seems as through the Rolling Meadows Historical Society’s dwindling numbers of volunteers could very likely prevent the society from taking over responsibility for maintaining any Rolling Meadows Library historical files.

B. Other New Business

Next meeting scheduled for Wednesday, May 8, 2024 at 4:30 P.M.

VI. Adjournment

Trustee Gawlik moved to adjourn the meeting and Trustee Rubinkowski seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 6:10 P.M.

Approved _____ Date _____