

**ROLLING MEADOWS LIBRARY BOARD
HERITAGE COMMITTEE MINUTES
4:00 P.M. – MONDAY, DECEMBER 9, 2024
ADMINISTRATIVE OFFICE**

I. Call to Order

Chairperson Megan Gawlik called to order the Heritage Committee Meeting at 4:00 P.M. in the Library Board Room.

Board Members Present: Trustees Megan Gawlik, Trustee Melanie Elfers and Trustee Steve Rossi

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Circulation Services Director Mary Sebela and Special Services Director Jessica Van Swol

II. Approval of Minutes from the Last Committee meeting

Trustee Rossi moved and Trustee Elfers seconded that the minutes from the 9/24/2024 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public addressed the Board.

IV. Old Business

- A. Historical Documents and Materials
Proposal from September meeting on hold based on anticipated Strategic Planning initiatives. Tabled until further notice.

V. New Business

- A. Legacy Project Discussion
 - 1. Overview of the Legacy Project
 - 2. Potential future move of Legacy Project photos based on strategic plan feedback.
 - 3. Discussion of creating a Volunteer of the Year award. Ensures someone is recognized annually while upholding the merit of the Legacy Award.
 - 4. Trustee Rossi moves and Trustee Elfers seconded to nominate Joyce Mackert, Legacy Project 2025. Motion Carries.
 - 5. Nomination Forms for the new Volunteer of the Year Award will be made available at the December Friends of the Library meeting, the Board of Trustees meeting and to the library staff.
- B. Volunteer Luncheon Discussion
The luncheon will be held Saturday, 4/26/25 from 1pm – 3pm.
- C. Other New Business – no new business

VI. Adjournment

Trustee Elfers moved and Trustee Rossi second that the meeting adjourned at 4:32 P.M.

Approved _____ Date _____