

**ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MEETING MINUTES
10:00 A.M. – TUESDAY, JULY 2, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson Trustee Threadgill called to order the Planning Committee Meeting at 10:02 A.M. in the Library Board Room.

Board Members Present: Trustees Jean Threadgill, Steve Rossi, Megan Gawlik and Sylvia Vange.

Also present: Jack Bower, Executive Director; Pete DeCicco, Building Services Director, Lucia Khipple, Youth Services Director; Jennifer Collette, Reference Director; and Mike Mraz, IT Director.

II. Approval of Minutes

Trustee Rossi moved and Trustee Vange seconded that:

THE COMMITTEE'S MINUTES DATED 05/26/2024 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business

A. Update on the Bid Process. The firm DLA will oversee the bid process for the roofing and flooring project. Hallett Movers will provide a quote for moving the books.

B. Strategic Planning Discussion. Jack provided a summary of the Strategic Planning Proposals. After the discussion, Trustee Vange moved and Trustee Rossi seconded that the committee recommend to the Board that they engage Library Strategies not to exceed the amount of \$30,000. The motion carried by voice vote.

V. New Business:

A. Other New Business. Flooring bids will be open August 1, 2024.

B. Schedule Next Meeting. The next meeting is scheduled for August 5 at 10:00 A.M.

VI. Adjournment

Trustee Rossi moved and Trustee Vange seconded that the meeting be adjourned. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 10:43 A.M.

Approved _____ Date _____