

**ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MEETING MINUTES
12:45 P.M. – TUESDAY, AUGUST 20, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson Trustee Threadgill called to order the Planning Committee Meeting at 12:45 P.M. in the Library Board Room.

Board Members Present: Trustees Phil Priest, Steve Rossi, Jean Threadgill and Sylvia Vange

Also present: Jack Bower, Executive Director; Lucia Khipple, Assistant Director/Youth Services Director; Mary Constance Back, Readers Services Director; Jennifer Collette, Reference Director, and Laura Garcia, Community Relations Manager.

Also present via Zoom at 1:00 P.M.: Rob Sabo, City Manager, City of Rolling Meadows; Natalia Nieves, Director of Human Services, City of Rolling Meadows; Nick Troy, Executive Director, Rolling Meadows Park District; Kristin Franke, Library Innovation Teacher, Kimball Hill Elementary School; Katie Shaw, Head Librarian, Rolling Meadows High School; David Katz, Library Strategies Consulting Group; Nick Dimassis, Library Strategies Consulting Group; Melissa Brechon, Library Strategies Consulting Group

Absent: Steven Gaus, Business Development Director, Rolling Meadows Chamber of Commerce

II. Approval of Minutes

Trustee Rossi moved and Trustee Vange seconded that:

THE COMMITTEE’S MINUTES DATED 08/05/2024 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business

V. New Business

A. Strategic Planning Steering Committee – ZOOM Attendees joined the meeting, led by David Katz from Library Strategies Consulting Group.

B. Other New Business - Library Strategies Consulting Group will conduct S.O.A.R. (Strengths, Opportunities, Aspirations, and Results) Sessions at the Staff Inservice Day September 20, 2024 and with the Board at 6:30 P.M. on September 20, 2024.

C. Schedule Next Meeting – TBD

VI. Adjournment

Trustee Rossi moved and Trustee Vange seconded that the meeting be adjourned. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 3:13 P.M.

Approved _____ Date _____