

**ROLLING MEADOWS LIBRARY BOARD  
PLANNING COMMITTEE MEETING MINUTES  
9:00 A.M. – MONDAY, DECEMBER 16, 2024  
LIBRARY BOARD ROOM**

**I. Call to Order**

Chairperson Trustee Threadgill called to order the Planning Committee Meeting at 9:03 A.M. in the Library Board Room.

Board Members Present: Treasurer Steve Rossi and President Jean Threadgill

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Readers Services Director Mary Constance Back, Reference Services Director Jennifer Collette, and Community Relations Manager Laura Garcia

Present via Zoom:

Trustee Sylvia Vange, Rolling Meadows City Manager Rob Sabo, Executive Director, Rolling Meadows Park District Nick Troy, Rolling Meadows Chamber of Commerce Business Development Director Steven Gaus, Rolling Meadows Director of Human Services Natalia Nieves, Rolling Meadows High School Head Librarian Katie Shaw; Library Strategies Consultant David Katz, Library Strategies Consultant Nick Dimassis and Library Strategies Consultant Melissa Brechon

Absent: Kimball Hill Elementary Library Innovation Teacher Kristin Franke

**II. Approval of Minutes**

Trustee Rossi moved that:

**THE COMMITTEE'S MINUTES DATED 08/20/2024 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III. Meeting Open to the Public for Twenty Minutes**

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

**IV. Unfinished Business**

**A.** Strategic Planning Steering Committee – ZOOM Attendees joined the meeting, discussion led by David Katz from Library Strategies Consulting Group.

**V. New Business**

**A.** Other New Business – none

**B.** Schedule Next Meeting – next meeting scheduled for January 13, 2025 at 10:00 A.M.

**VI. Adjournment**

Trustee Rossi moved that the meeting be adjourned. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 11:08 A.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_