

**ROLLING MEADOWS LIBRARY BOARD  
PLANNING COMMITTEE MINUTES  
10:00 A.M. – MONDAY, JANUARY 13, 2025  
LIBRARY BOARD ROOM**

**I. Call to Order**

Chairperson President Threadgill called to order the Planning Committee Meeting at 10:00 A.M. in the Library Board Room.

Board Members Present: President Jean Threadgill, Trustee Steve Rossi, and Trustee Sylvia Vange

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Readers Services Director Mary Constance Back, and Information Technology Director Mike Mraz

**II. Approval of Minutes from the Last Committee meeting**

Trustee Vange moved and Trustee Rossi seconded that the minutes from the 12/16/2024 meeting be approved. The motion was unanimously approved on a voice vote.

**III. Meeting Open to the Public for Twenty Minutes**

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

**IV. Unfinished Business - none**

**V. New Business**

A. Roof Replacement Discussion

Discussed the timeline of spring or a fall option. Bid process will begin in February, to move forward with the spring timeline option.

B. Strategic Plan Implementation Discussion

Department directors will meet with Library Strategies consultants to implement the plan. This committee will be involved with the Strategic Plan item 3.1 (Conduct a facility needs assessment to understand and begin sequencing needed reinvestments in the aging library facility).

C. Other New Business – none

D. Schedule Next Meeting – next meeting March 10 at 10:00 A.M.

**VI. Adjournment**

Trustee Rossi moved and Trustee Vange seconded that the meeting adjourn at 10:26 A.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_